

TRAINING OPPORTUNITY

FORMAL VOCATIONAL TRAINING (Intakes 2012)

The **NamWater Human Resources Development Centre (HRDC)** at Okahandja offers training opportunities to a limited number of trainees who want to qualify as Artisans in the trades of Bricklaying & plastering, Electrical General, Auto Mechanic & Diesel, Carpentry & Joinery and Plumbing & Pipefitting.

Training scheme: It is a three-year training scheme during which the trainee will do theory and industrial attachment. The training is offered to **private individuals and apprentices from the public, private and parastatal sectors**. This intake targets Level 1 enrolment only.

Entry Requirements: Applicants must be Namibian citizens. The applicant's parents may together not earn more than N\$ 150 000.00 per annum. Certified copies of the following documentation are required:

- Grade 12 with passes in Mathematics, Science and English
- Grade 10 with a very good pass marks in the mentioned subjects may be considered
- Namibian ID/Passport/ Birth certificate of the applicant
- ID/Passport of both parents or Pension card (in case of pensioners)
- Employers confirmation letter if the company has to cover the expenses
- Proof of parental income / salary or original declaration from a commissioner of Oath of unemployment status of parents / guardians themselves or/ pension card or death certificate
- 3 x passport photos of applicant

Other requirements

It will be required from applicants to sit for an **aptitude test**.

Financial assistance is possible via the Namibia Student Financial Assistance Fund and NTA for enrolled HRDC trainees only.

This training opportunity does not provide or secure a trainee with monthly income. Accommodation and meals expenses are for the account of the trainee and/or his sponsor. Trainees who opt to apply for a **NSFAF Loan** should pay a **non-refundable registration fee of N\$ 1,500** on the day of the registration; while **private trainees should pay a deposit of N\$ 6,500 on the day of registration. Total tuition fee for private trainees is N\$ 19, 000.00.**

Limited accommodation is available and will be dealt with on a first-come-first-serve basis.

The following types of accommodation are available at the centre:

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|---|-------------|
| a) Single rooms with shared ablution (including lunch) | N\$ 3650.00 |
| b) Double rooms with shared ablution (including lunch) | N\$ 3550.00 |
| c) 4 Bedroom shared facilities with shared ablution (self-catering) | N\$ 1000.00 |

Note: The above mentioned accommodation costs **do not include meal fees (Breakfast & supper) of N\$4924.80 per trimester**

Application forms can be obtained from the website www.namwater.com.na or from the **HRDC Office in Okahandja**. Kindly submit your application form, including the field of training, detailed CV, and qualifications with the required documents to:

The Manager: HR Development Centre

HRDC (Intakes 2012)

P.O. Box 291

Okahandja

Closing date: 31 October 2011. Registration and Training will commence on the 26-27 January 2012.

Enquiries

Ms C Abed

Tel: (+26462) 71 6001. Fax: (+26462) 716180/052

Note:

No documents will be returned to the unsuccessful candidates. Only short listed candidates will be contacted through the media for the aptitude test.



NAMWATER HRDC APPLICATION FORM 2012

Namibia Water Corporation Ltd

Surname: ID/Passport No:

Title: Mr Ms First Names:

P.O Box: Town:

Reliable Telephone No.: () Fax: ()

Highest Academic Qualification	Year Obtained	School / Institution

Grades Obtained in:	Mathematics	Science	English

Insert **1** (1st choice) and **2** (2nd choice) in the **two trades** of your choice only.

Auto Mechanic & Diesel	<input type="checkbox"/>	Bricklaying and Plastering	<input type="checkbox"/>
Carpentry & Joinery	<input type="checkbox"/>	Electrical General	<input type="checkbox"/>
Plumbing and Pipefitting	<input type="checkbox"/>	Water Care	<input type="checkbox"/>

Note: Please detach the application form along the dotted lines and forward it to the above mentioned address with relevant documentations. Only shortlisted candidates will be contacted for aptitude test. Incomplete applications will not be considered.