



## Request for Sealed Quotations Of Goods

**Supply, Delivery, Installation and Commissioning of (3) Three  
Air-Conditioning Units for Katima-Bukalo, Katima-Linyanti  
and Katima-Mpacha Boosters Pump Stations**

---



---

**Procurement Reference No: G/RFQ/NW-060/2023**

<b>Name of Bidder</b>		
<b>Contact Person</b>		
<b>E-mail Address</b>		
<b>Postal Address</b>		
<b>Total Amount (Excl. VAT)</b>		<b>Discount %</b>
<b>Contact Phone number</b>	<b>Work:</b>	<b>Mobile:</b>

**Documents must be posted / delivered to:**

**The Quotation/Bid Box**

**Att: Procurement Management Unit (+264 61 71 2081, bids@namwater.com.na)**

Namibia Water Corporation Ltd.  
Private Bag 13389  
176 Iscor Street, Aigams Building  
Windhoek

**Closing Date: Thursday, 01 December 2022 at 11h00**

**NO LATE BIDS WILL BE ACCEPTED!**



Namibia Water Corporation Ltd.  
 Private Bag 13389, Windhoek, Namibia  
 Tel: +264 61 71 2066  
 Fax: +264 61 21 0741

## Letter of Invitation

[Name and Address of Bidder \_\_\_\_\_]

**Procurement Reference Number: G/RFQ/NW-060/2023**

**15 November 2022**

Dear Bidder

**Supply, Delivery, Installation and Commissioning of (3) Three Air-Conditioning Units for  
 Katima-Bukalo, Katima-Linyanti and Katima-Mpacha Boosters Pump Stations**

NamWater invites you to submit your best quote for the items described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Procurement Management Unit (Tel: +264 61 71 2081,

E-mail: [bids@namwater.com.na](mailto:bids@namwater.com.na)) Private Bag 13389 Windhoek, Namibia.

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Procurement Management Unit

# 1. SECTION I: INSTRUCTIONS TO BIDDERS

## 1. Rights of Public Entity

NamWater reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

## 2. Preparation of Bids

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) The List of Goods and Price Schedule;
- (b) The Specifications and Compliance Sheet; and
- (c) Any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

## 3. Validity of Bids

The offer validity period shall be **180 days** from the date of submission deadline.

## 4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate;
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) Have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) submit signed Bid-securing Declaration;

- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof.

**The obligatory documents indicated above, are acceptable as follows:**

- A valid original document; or
- A valid certified copy of an original document, as certified by the Namibia Police or Certified by a Commissioner of Oath.

**5. Bid Securing Declaration**

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

**6. Delivery**

Delivery shall be **4-6 weeks** after acceptance/issue of Purchase Order. Deviation in delivery period shall not be accepted.

**7. Sealing and Marking of Bids**

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to NamWater with the Bidder's name and contact information at the back of the envelope.

**8. Submission of Bids**

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **01 December 2022 at 11h00**. Offers by post or hand delivered should reach Private Bag 13389 by the same date and time at latest. Late Offers will be rejected.

**Quotations received by e-mail will not be considered.**

## 9. Opening of Bids

Bids will be opened internally by NamWater representatives immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of NamWater and available to any bidder on request within three working days of the Opening.

## 10. Evaluation of Bids

NamWater shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

### Stage 1: Evaluation of Technical criteria

Item	CRITERIA	WEIGHT
<b>1.</b>	<b>Stage 1: Technical Specifications (Qualification Criteria)</b>	
<b>Soundproofing Material</b>	All material to be noise cancelling of reduction. (Attach Supporting literature)	10
<b>Specifications</b>	Attached supporting literatures to confirm specifications and performance requirement as per section III (page 12-21); clear indicating BTU's & Mounting Methods	40
<b>2</b>	<b>Stage 2: Evaluation Criteria</b>	
<b>Previous experience with Supply of service of similar nature</b>	<b>Reference letters from entities whom the Bidder has performed this type of service for in the past, and handled successfully.</b>  Three (3) Letters <b>(30)</b>  Two (2) Letter <b>(25)</b>  One (1) Letter <b>(15)</b>  Zero (0) Letters <b>(0)</b>	30

<b>Delivery schedule</b>	<p><b>The purchaser shall use the evaluation methodology displayed below for delivery period:</b></p> <p><u>Very Good</u> 60 days or below from date of Award (<b>20</b>)</p> <p><u>Acceptable</u> &gt;60 - ≤90 days from date of Award (<b>10</b>)</p> <p><u>Not Eligible</u> More than &gt;90 days from date of Award, completely fails to meet standard (<b>0</b>)</p>	20
	<b>Total Points for Technical Evaluation</b>	<b>100</b>

**Note: A score of less than 70 out of 100 will deem the bidding contractor to be disqualified.**

**All bidders that obtain above 70 and are technically responsive will then be ranked according to the cheapest offer**

### **11. Technical Compliance**

Bidders shall submit along with their quotations documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to NamWater's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

### **12. Prices and Currency of Payment**

Prices shall be fixed in Namibian Dollars.

### **13. Margin of Preference**

**Not Applicable**

### **14. Award of Contract**

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

**No Partial award. Offers that only quote for some of the items will not be considered.**

**15. Notification of Award and Debriefing**

NamWater shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, NamWater shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

## SECTION II: QUOTATION LETTER

(to be completed by Bidders)

[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]

Quotation addressed to:	<b>NamWater</b>
Procurement Reference Number:	<b>G/RFQ/NW-060/2023</b>
Subject matter of Procurement:	<b>Supply, Delivery, Installation and Commissioning of (3) Three Air-Conditioning Units for Katima-Bukalo, Katima-Linyanti and Katima-Mpacha Boosters Pump Stations</b>

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, except for the qualified deviations [Bidder may delete this phrase in case of no deviation] and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BSD.

The validity period of the Quotation is ..... **days** from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

### Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:	Position:	Signature:	
Date		Phone No./Fax	



**BID SECURING DECLARATION**  
**(Section 45 of Act)**  
**(Regulation 37(1)(b) and 37(5))**

**Date:** /Day|month|year/ .....

**Procurement Ref No.:** .....

**To: Namibia Water Corporation Ltd., 176 Iscor Street, Ai-//gams Building, Windhoek**

I/We\* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or**
- d) **Failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful Bidder

Signed: .....  
[insert signature of person whose name and capacity are shown]

Capacity of:  
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name: .....  
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
[insert date of signing]

Corporate Seal (where appropriate)

[Note\*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

**\*delete if not applicable / appropriate**



**Republic of Namibia**

**Ministry of Labour, Industrial Relations and Employment Creation**

**Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015**

**1. EMPLOYERS DETAILS**

Company Trade Name:.....

Registration Number :.....

Vat Number: .....

Industry/Sector: .....

Place of business.....

Physical address:.....

Tell no.:.....

Fax no.:.....

Email address.....

Postal address.....

Full name of Owner/Accounting officer.....

.....

Email address.....

**2. PROCUREMENT DETAILS**

Procurement Reference No.....

Procurement Description: .....

.....

.....

Anticipated Contract Duration: .....

Location where work will be done, good/services will be delivered: .....

.....

**3. UNDERTAKING**

I ..... [insert full name], owner/representative

of ..... [insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

## **SECTION III: STATEMENT OF REQUIREMENTS**

### **A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

Namwater recently upgraded the Pump-Motor sets and Variable Speed Drives (VSD) at Katima-Mpacha-Sibinda (KMS) and Katima-Chichimani-Linyanti (KCL) pumps station from 60m<sup>3</sup>/h @ 90m, 45kW VSD to 160m<sup>3</sup>/h @ 100m with 75kw VSD. The existing mcc panel and room has limited space, therefore 75kw drives unit were mounted in the room next to existing mcc room where there is space but no air conditioning. On this basis it is planned technically to install air conditioning units set for reliability and availability of the system at all times as recommended by the manufactures.

The Katima –Bukalo booster station consist of five (5) pump-motor sets with 18.5KW VSD's pumping water to Namaluvi booster and Ngoma line. There is one (1) air conditioning unit 5000BTU in the mcc/pump room. based on the size of mcc/pump room, existing air conditioning unit is not enough to keep the room cold, therefore 2 x air conditioning unit are required.

#### **1.1. AIR CONDITIONS (INDOOR UNIT –FBA35A2VEB & FBA60A2VEB, OUTDOOR UNIT – RXM35M3V1B9 & RXM60M3V1B9)**

Three (3) complete air conditioning units (indoor with outdoor unit) shall be installed side by side in the current control room of Katima – Bukalo and KMS & KCL booster stations. **Please note: All indoor units should be under ceiling suspended units, and no other units will be considered.**

The bidder shall supply and install the air conditioning units with specific reference to the following requirements:

*Installation of Air Conditioning Units*

The contractor shall install each air conditioning - indoor unit:

- Firm and surface mount (ceiling suspended),
- Not directly above the Motor Control Centre (MCC), and
- The indoor units should be installed side by side, in the control building, on the position of the current indoor units, and
- In a manner that will provide easy access during routine maintenance and/or repairs.
- The dripped/drain pipe (min. 20mm PVC pipe) shall be installed with the shortest route to the outside of the MCC container and shall not be obstructed and/or obstruct any other installed structures. The dripped/drain pipe shall extend to about 350mm from the control building and be easily accessible during routine inspection and maintenance done.

The contractor shall install each air conditioning - outdoor unit:

- Firm and surface mount on the side of the control building, the opposite side of the door of the control building, side by side, and
- In a manner that will provide easy access during routine maintenance and/or repairs.
- The units' installed position shall not be obstructed and/or obstruct any other installed structures.

The contractor shall install the air conditioning indoor and outdoor units in positions that will require the approval from the Engineer first.

#### *Electrical wiring of the air conditioning units*

The contractor shall install each air conditioning - indoor unit:

- With a wired control panel for easy remote control access and monitoring.
- Control panel fixed firm and surface of the inner wall of control building and about 1500mm from floor below the indoor unit.
- All control wiring shall be concealed within minimum 16x16mm PVC trunking, fixed firmly and tidy with M4x30 galvanised screws having appropriate M4 flat washers (min. 10mm width) at least one screw for every 300mm spacing.
- All electrical wiring with piping installed between indoor and outdoor units for an installation not allowing a back-to-back installation, shall be concealed within minimum 100x50mm PVC trunking, fixed firmly and tidy with M6x40 galvanised screws having appropriate M6 flat washers (min. 30mm width) at least one screw for every 200mm spacing.

The contractor shall install each air conditioning - outdoor unit:

- With one 1-phase, 50Hz, 220-240Vac, IP20 isolator switch rated at least 32Amps.
- Isolator switch positioned right next to the unit for safety disconnect during repairs and or maintenance done.
- All electrical wiring with piping installed between indoor and outdoor units for an installation not allowing a back-to-back installation, shall be concealed within minimum 100x50mm PVC trunking, fixed firmly and tidy.

The contractor shall install the wiring and piping from the indoor unit to the outdoor unit in such positions that will:

- Route/follow the shortest path possible,
- Not be exposed to direct sunlight environment conditions, if exposed, it should be painted with a pva paint, similar to the current paint.
- Shall not obstruct the removal or maintenance work done on the MCC installed inside the control building, and
- Shall not obstruct any installation and maintenance of electrical appliances within the control building.

The contractor shall install an electrical supply cable to each isolator switch:

- With a minimum cable size of 2.5mm<sup>2</sup> 2core Surfex cable concealed within minimum 16x16mm PVC trunking, fixed firmly and tidy with M4x30 galvanised screws having appropriate M4 flat washers (min. 10mm width) at least one screw for every 300mm spacing.
- Terminate and connect the supply cable at the isolator switch in the correct electrical connection and to the current electrical Switch Board.

Should the contractor be in doubt of any cable/trunking routing he/she shall consult with the Engineer first and obtain clarification or approval where necessary or required.

#### *Functional testing of the air conditioning units*

The Tenderer shall upon complete installation of all air conditioning units, arrange for an installation inspection and functional testing session:

- With the Engineer as a witness.
- Shall issue a signed completion and test certificate as proof that the units work and is functional and
- Shall issue a signed declaration of the guaranteed conditions of the work done.

## 1. Indoor/Outdoor section specifications (FBA35A2VEB/RXM35M3V1B9)

Cooling capacity	Min/Nom/Max	kW		-/5.0/-
	Btu/h			11,601
Heating capacity	Min/Nom/Max	kW		-/6.0/-
	Btu/h			13,649
Seasonal efficiency (according to EN 14825)	Cooling	Energy label		A++
		Pdesign	kW	3.40
		SEER		6.23
		Annual energy consumption	Kwh	191
		Energy label		A+
	Heating (average climate)	Energy label		
		Pdesign	kW	2.90
		SCOP		4.07
	Annual energy consumption	Kwh	996	
Nominal efficiency (cooling at 35°/27° nominal load, heating at 7°/20° nominal load)	EER			4.02
	COP			4.02
	Annual energy consumption	kW		423
	Energy label	Cooling/Heating		A
Casing	Colour			Fresh white
Dimension	Unit	HeightxWidthxDepth	Mm	245x700x800
Weight	Unit	Kg		28
Fan- Airflow rate	Cooling	High/Nom./Low	m³/min	15/12/10
	Heating	High/Nom.	m³/min	15/12/10
Sound power level	Cooling	High/Nom./Low	dBa	60

	Heating	High/Nom./Low	dBa	
Sound pressure level	Cooling	High/Nom./Low	dBa	35/32/29
	Heating	High/Nom./Low	dBa	37/34/29
Piping connection	Liquid	OD	mm	6.35
	Gas	OD	mm	9.52
Power Supply	Phase/Frequency/Voltage		Hz/V	1/50/60/220-240/220

## 2. Indoor/Outdoor section specifications (FBA60A2VEB/ RXM60M3V1B9)

Cooling capacity	Min/Nom/Max	kW		-/5.0/-
	Btu/h			19,449
Heating capacity	Min/Nom/Max	kW		-/6.0/-
	Btu/h			23,885
Seasonal efficiency (according to EN 14825)	Cooling	Energy label		A+
		Pdesign	kW	5.7
		SEER		5.91
		Annual energy consumption	Kwh	337
		Energy label		A+
	Heating (average climate)	Energy label		
		Pdesign	kW	4.60
		SCOP		4.01
		Annual energy consumption	Kwh	1,607
		Energy label		
Nominal efficiency (cooling at 35°/27° nominal load, heating at 7°/20° nominal load)	EER			3.48
	COP			3.71
	Annual energy consumption	kW		818
	Energy label	Cooling/Heating		A



Casing	Colour			Fresh white
Dimension	Unit	HeightxWidthxDepth	Mm	245x1000x800
Weight	Unit	Kg		35
Fan- Airflow rate	Cooling	High/Nom./Low	m <sup>3</sup> /min	18/15/12
	Heating	High/Nom.	m <sup>3</sup> /min	18/15/12
Sound power level	Cooling	High/Nom./Low	dBA	56
	Heating	High/Nom./Low	dBA	
Sound pressure level	Cooling	High/Nom./Low	dBA	30/28/25
	Heating	High/Nom./Low	dBA	31/28/25
Piping connection	Liquid	OD	mm	6.35
	Gas	OD	mm	12.70
Power Supply	Phase/Frequency/Voltage		Hz/V	1/50/60/220-240/220

### SCHEDULE OF TECHNICAL INFORMATION

NB: Please ensure that the schedule of technical information is completed fully.

#### Indoor unit 1

Cooling capacity	Min/Nom/Max	kW		
Heating capacity	Min/Nom/Max	kW		
Seasonal efficiency (according to EN 14825)	Cooling	Energy label		
		Pdesign	kW	
		SEER		
		Annual energy consumption	kwh	
	Heating (average climate)	Energy label		
		Pdesign	kW	

		SCOP		
		Annual energy consumption	kwh	
Nominal efficiency (cooling at 35°/27° nominal load, heating at 7°/20° nominal load)	EER COP			
		Annual energy consumption	kW	
		Energy label	Cooling/Heating	
Casing	Colour			
Dimension	Unit	HeightxWidthxDepth	Mm	
Weight	Unit	Kg		
Fan- Airflow rate	Cooling	High/Nom./Low	m³/min	
	Heating	High/Nom.	m³/min	
Sound power level	Cooling	High/Nom./Low	dBa	
	Heating	High/Nom./Low	dBa	
Sound pressure level	Cooling	High/Nom./Low	dBa	
	Heating	High/Nom./Low	dBa	
Piping connection	Liquid	OD	mm	
	Gas	OD	mm	
Power Supply	Phase/Frequency/Voltage		Hz/V	

### Indoor unit 2

Cooling capacity	Min/Nom/Max	kW		
Heating capacity	Min/Nom/Max	kW		
Seasonal efficiency (according to EN 14825)	Cooling	Energy label		
		Pdesign	kW	
		SEER		
		Annual energy consumption	kwh	

	Heating (average climate)	Energy label		
		Pdesign	kW	
		SCOP		
		Annual energy consumption	kwh	
Nominal efficiency (cooling at 35°/27° nominal load, heating at 7°/20° nominal load)	EER COP	Annual energy consumption kW		
		Energy label	Cooling/Heating	
Casing	Colour			
Dimension	Unit	HeightxWidthxDepth	Mm	
Weight	Unit		Kg	
Fan- Airflow rate	Cooling	High/Nom./Low	m³/min	
	Heating	High/Nom.	m³/min	
Sound power level	Cooling	High/Nom./Low	dBA	
	Heating	High/Nom./Low	dBA	
Sound pressure level	Cooling	High/Nom./Low	dBA	
	Heating	High/Nom./Low	dBA	
Piping connection	Liquid	OD	mm	
	Gas	OD	mm	
Power Supply	Phase/Frequency/Voltage		Hz/V	

### Outdoor unit 1

Dimension	Unit	HeightxWidthxDepth	mm	
Weight	Unit		kg	
Fan-Air flow rate	Cooling	High/Nom./Low	m³/min	
	Heating		m³/min	

Sound power level	Cooling	High /Nom	dBa	
Sound pressure level	Cooling	High/Nom	dBa	
	Heating	High/Nom./Low	dBa	
Operating rate	Cooling	Ambient	Min.- Max	°CDB
	Heating	Ambient	Min.- Max	°CWB
Refrigerant	Type/GWP			
Piping connections	Piping length	OU-IU	Max	M
	Level difference	IU-OU	Max	M
Power supply	Phase/Frequency/Voltage			Hz/V
Current-50Hz	Maximum fuse amps (MFA)			A

### Outdoor unit 2

Dimension	Unit	HeightxWidthxDepth	mm	
Weight	Unit			kg
Fan-Air flow rate	Cooling	High/Nom./Low	m <sup>3</sup> /min	
	Heating		m <sup>3</sup> /min	
Sound power level	Cooling	High /Nom	dBa	
Sound pressure level	Cooling	High/Nom	dBa	
	Heating	High/Nom./Low	dBa	
Operating rate	Cooling	Ambient	Min.- Max	°CDB
	Heating	Ambient	Min.- Max	°CWB
Refrigerant	Type/GWP			
Piping connections	Piping length	OU-IU	Max	M
	Level difference	IU-OU	Max	M

Power supply	Phase/Frequency/Voltage	Hz/V	
Current-50Hz	Maximum fuse amps (MFA)	A	

All Bids shall be accompanied with detailed supporting literature for the air conditioning units to enable Namwater to evaluate the conformity to specifications and include additional features.

## **SECTION IV: PRICED ACTIVITY SCHEDULE**

Procurement Reference Number: **G/RFQ/NW-060/2023**

INSTRUCTIONS TO THE PUBLIC BODY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to I shall be filled in by the Public Entity. <i>[To be filled by the Public Entity]</i>				<u>Bidders shall fill-in columns F, G &amp; H and fill the total</u> E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item ( C x F) • If an equivalent is quoted, please attach to your quote appropriate technical information & specification • Bidders shall fill in and sign the bottom section of this page					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD <sup>1</sup>	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month)	Country of Origin
1	Supply, Delivery, Installation and Commissioning of Two (2) Air conditioning units (Indoor FBA35A2VEB; Outdoor RXM35M3V1B9) at Katima-Bukalo Boaster Station	2							
2	Supply, Delivery, Installation and Commissioning of one (1) Air conditioning units (Indoor FBA60A2VEB; Outdoor RXM60M3V1B9) at Katima-Linyanti & Mpacha Boaster Station	1							
3	Transport & Accommodation	1							
<b>TOTAL</b>									
NAME:			POSITION:		SIGNATURE			DATE	

NAME OF BIDDER:	ADDRESS:
-----------------	----------

**Priced Activity Schedule Authorised By:**

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	



## SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: **G/RFQ/NW-060/2023**

Item No	Specifications and Performance Required	Compliance of Specifications and Performance Offered	Details of Non-Compliance/ Deviation (if applicable)
<i>A*</i>	<i>B*</i>	<i>C</i>	<i>D</i>
1	AS PER SECTION III: STATEMENT OF REQUIREMENTS		

### Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

## SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **W/RFQ-GCC**) available on the website of the Public Entity ([www.namwater.com.na](http://www.namwater.com.na)) except where modified by the Special Conditions below

## SECTION VIII SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **G/RFQ/NW-060/2023**

The clause numbers given in the first column correspond to the relevant clause number of the General Conditions of Contract.

GCC Clause Reference	Special Conditions
<b>Employer</b> GCC 1.1(r)	NAMIBIA WATER CORPORATION LTD
<b>Intended Completion Date</b> GCC	The intended completion date is: <b>4-6 weeks</b> from date of receiving the purchase order
<b>Project Manager</b> GCC 1.1(y)	The Project Manager is: <b>Mr. Stefanus Himulayi</b>
<b>Site</b> GCC 1.1(aa)	Not Applicable
<b>Start Date</b> GCC 1.1(dd)	The Start Date shall be: 3 days after receipt of purchase order/award letter.

GCC Clause Reference	Special Conditions
<b>The Works GCC 1.1(hh)</b>	The Works consist of: <b>Supply, Delivery, Installation and Commissioning of (3) Three Air-Conditioning Units for Katima-Bukalo, Katima-Linyanti and Katima-Mpacha Boosters Pump Stations</b>
<b>Interpretation GCC 2.2</b>	The project will be completed in the following sections: Not Applicable
<b>Interpretation GCC2.3</b>	The following additional documents shall form part of the contract: <b>Not Applicable</b>
<b>Language and Law GCC 3.1</b>	The language of the contract is <b>English</b> The law that applies to the Contract is the law of Namibia.
<b>Project Manager's Decisions 4.1</b>	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
<b>Delegation GCC 5.1</b>	The Project Manager [ <b>may</b> ] delegate his/her duties.
<b>Notices GCC 6</b>	Any notice shall be sent to the following addresses: For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be

GCC Clause Reference	Special Conditions
	<p><b>The Accounting Officer</b></p> <p><b>E-mail:</b> <a href="mailto:bids@namwater.com.na">bids@namwater.com.na</a></p> <p><b>Private Bag 13389 Windhoek, Namibia.</b></p> <p>For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be _____</p>
<p><b>Insurance</b> <b>GCC 13.1</b></p>	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be:</p> <ul style="list-style-type: none"> <li>(a) for the Works, Plant and Materials: (for the full amount of the works including removal of debris, professional fee etc...)</li> <li>(b) for loss or damage to Equipment: (for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</li> <li>(c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well).</li> <li>(d) for personal injury or death:</li> </ul>

GCC Clause Reference	Special Conditions
	<p>(i) of the Contractor's employees: [The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</p> <p>(ii) of other people: [This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</p> <p>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.</p> <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
<b>Site Date GCC 14.1</b>	The site Meeting Date shall be: <b>Not Applicable</b>
<b>Possession of the Site GCC 20.1</b>	The Site Possession Date shall be: <b>Not Applicable</b>
<b>Procedure for Disputes GCC 24</b>	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one

GCC Clause Reference	Special Conditions
	party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
<b>Program GCC 25.1</b>	The Contractor shall submit for approval a Program for the Works within <b>14</b> days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
<b>GCC 25.3</b>	Program updates <b>shall be</b> required.
<b>Defects Liability Period GCC 33.1</b>	The Defects Liability Period is: <b>365</b> days.
<b>Payment Certificates GCC 39.7</b>	Not Applicable
<b>Payments GCC 40</b>	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: (a) the payment certificate; and (b) a certificate of Completion of the Works.
<b>Adverse weather Conditions GCC 41.1 (I)</b>	<b>Not Applicable</b>
<b>Price Adjustment GCC 44.</b>	The Contract <b>is not</b> subject to price adjustment.
<b>Retention GCC 45.</b>	No Retention

GCC Clause Reference	Special Conditions
<b>Liquidated Damages</b> <b>GCC 46.1</b>	The liquidated damages for the whole of the Works are 1/14% of the Contract price per calendar day.  The maximum amount of liquidated damages for the whole of the Works is 5% of the Contract amount.
<b>Bonus</b> <b>GCC 47.1</b>	The rate for the Bonus per calendar day is: Not Applicable
<b>Advance Payment</b> <b>GCC 48.1</b>	(i) No advance payment shall be made
<b>Performance Security</b> <b>GCC 49.1</b>	(i) No Performance Security is required
<b>GCC 56.1</b>	“As built” drawings or operating and maintenance manuals <b>are not</b> required.
<b>GCC 59.1</b>	The percentage to apply to the value of the work not completed, representing the Employer’s additional cost for completing the Works, is: <b>20%</b>

## Quotation Checklist Schedule

**Procurement Reference No.: G/RFQ/NW-060/2023**

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Bid Securing Declaration		
Valid company Registration Certificate Copy from <b>Ministry of Trade and Industry</b>		
Original valid good standing Tax Certificate from <b>Inland Revenue</b> or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Original valid good Standing Certificate from <b>Social Security Commission</b> or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Valid Affirmative Action Compliance Certificate, proof from <b>Employment Equity Commissioner</b> that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
Bidder attached a list of references for <b>similar work (size/value &amp; type)</b> carried out in the past years.		
<b>Attach Supporting literature</b>		