



**Request for Sealed Quotations**  
**for the**  
**Drilling of Twenty-Seven (27) Holes for the Installation of Earthing**  
**and Lightning Protection Systems at Karibib Borehole stations**

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**Procurement Reference No: W/RFQ/NW-006/2027**

<b>Name of Bidder</b>		
<b>Contact Person</b>		
<b>E-mail Address</b>		
<b>Postal Address</b>		
<b>Total Amount (Excl. VAT)</b>		
<b>Contact Phone number</b>	<b>Work:</b>	<b>Mobile:</b>

**Documents must be posted / delivered to:**

**The Quotation/Bid Box**

**Att: Procurement Management Unit (+264 61 71 2015, [bids@namwater.com.na](mailto:bids@namwater.com.na) )**

Namibia Water Corporation Ltd.

Private Bag 13389

176 Iscor Street, Aigams Building

Windhoek

**Closing Date: Thursday, 04 June 2026 at 11h00**

**NO LATE BIDS WILL BE ACCEPTED!**

## **NOTICE TO BIDDERS**

- **Please take note of initializing all pages of the standard bidding document and initial all the supporting documents including company profiles, brochures, etc.**
- **Take note to sign all relevant pages as stipulated in the bidding standard document.**
- **Copies of documents not certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963) will not be accepted.**



Namibia Water Corporation Ltd.  
Private Bag 13389, Windhoek, Namibia  
Tel: +264 61 71 2066  
Fax: +264 61 21 0741

## Letter of Invitation

Name and Address of Bidder \_\_\_\_\_

**Procurement Reference Number: W/RFQ/NW-006/2027**

**15 May 2026**

Dear Sir/Madam

### **Drilling of Twenty-Seven (27) Holes for the Installation of Earthing and Lightning protection Systems at Karibib Borehole stations**

NamWater invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document. Queries, if any, should be addressed to Procurement Management Unit E-mail: [bids@namwater.com.na](mailto:bids@namwater.com.na), Private Bag 13389 Windhoek, Namibia.

Please prepare and submit your Bid in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

Procurement Management Unit

## SECTION I: INSTRUCTIONS TO BIDDERS

### 1. Rights of Public Entity

NamWater Ltd reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, and
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

### 2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) the Priced Activity Schedule in Section IV;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment as deemed appropriate

You are advised to carefully read the complete bidding document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion, but the Bidder is responsible for their accurate reproduction.

### 3. Validity of Quotations

The Quotation validity period shall be **120** days from the date of submission deadline.

The bidder shall initial each page after having read and completed this document. Any alterations made to any of the information contained in this document shall also be initialled.

### 4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- (a) Have a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of **A FULL VALID** company Registration Document;
- (b) Have an original or a certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of a valid Good Standing Tax Certificate, as certified by the Commissioner of Oath.
- (c) Have a valid good Standing Social Security Certificate,
- (d) Have a valid certified copy (certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act.1963 (Act No. 16 of 1963)), of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998 or a valid certified copy of the original document, as certified by the Commissioner of Oath;

- (e) Submit signed Bid-securing Declaration.
- (f) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and;
- (g) A Bidder that is under a declaration of ineligibility by the Government of Namibia in accordance with applicable laws at the date of the deadline for bid submission or thereafter, shall be disqualified.

Bids from service providers appearing on the ineligibility lists of African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank Group and World Bank Group shall be rejected.

Links for checking the ineligibility lists are available at:

- Republic of Namibia, Procurement Policy Unit  
<https://egp2.gov.na/forms/SearchSuspendedBidders.jsf>
- African Development Bank  
<https://www.afdb.org/en/projects-operations/debarment-and-sanctions-procedures>
- Asian Development Bank  
<http://lnadbg4.adb.org/oga0009p.nsf/sancALLPublic?OpenView&count=999>
- European Bank for Reconstruction and Development  
<http://www.ebrd.com/pages/about/integrity/list.shtml>
- Inter-American Development Bank Group  
<http://www.iadb.org/en/topics/transparency/integrity-at-the-idb-group/sanctioned-firms-and-individuals,1293.html>
- World Bank Group  
<http://www.worldbank.org/en/projects-operations/procurement/debarred-firms>

## **5. Bid Securing Declaration**

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

## **6. Works Completion Period**

The completion period for works shall be **2 weeks** after acceptance and issue of Purchase Order. Deviation in completion period shall not be accepted.

## **7. Sealing and Marking of Quotations**

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to NamWater with the Bidder's name and contact information at the back of the envelope.

## 8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **Thursday, 04 June 2026 at 11h00**. Offers by post or hand delivered should reach Private Bag 13389 by the same date and time at latest. Late Offers will be rejected.

Offers received by e-mail will not be considered.

## 9. Opening of Quotations

Quotations will be opened internally by NamWater immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

## 10. Evaluation of Quotations

NamWater shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

**Bidder must comply to all the specification as indicated in Section V: Specifications and Compliance Sheet, failure to comply will result in disqualification.**

The table below shows the evaluation criteria.

Item	CRITERIA	WEIGHT
1.	<b>Technical Evaluation</b>	<b>80%</b>
	<b>Bidders should submit Reference Letters/Completion Certificates from Client/Principal Agent/Project Manager/Architect/Engineer who supervised the works with all relevant information required</b>	
1.1	Experience in works of an equivalent nature and volume performed in the last two (2) years. (Note: hard rock drilling requires compressor)  $\geq 4$ projects = 15 3 projects = 10 $\leq 2$ projects = 5	15%
1.2	Value of Similar drilling projects done by Bidder in the last two (2) years $\geq$ N\$ 300 000 = 20 N\$ 250 000 = 15 N\$ 200 000 = 10 $\leq$ N\$ 150 000 = 5	20%

1.3	List of equipment and plant owned by the company or proof letter from the suppliers for equipment to be hired: Drilling Rig, Compressor and Construction Vehicle 3 Equipment = 15 2 Equipment = 0 1 Equipment = 0	15%
1.4	<b>Programme of the works</b> Generalized work delivery schedule/program = 10 No work delivery schedule/program = 0	10%
1.5	Experience and comprehensive CVs of key personnel (must at least have a <b>Drill Foreman/supervisor, Contract Manager and Driller with at least 5 years' experience</b> )  <b>Drill Foreman/Supervisor,</b> At least 5yrs = 10 2- 3 years = 5 Less than 2 = 0	10%
	<b>Contract Manager,</b> At least 5yrs = 5 Less than 5 but more than 2 years = 2 Less than 2 = 0	5%
	<b>Driller,</b> At least 5yrs = 5 Less than 5 but more than 2 years = 2 Less than 2 = 0	5%
1.6	<ul style="list-style-type: none"> <li>• <b>A comprehensive Company profile</b></li> </ul> Indicating Experience works of an equivalent nature and volume in the last 5 years, (Note: hard rock drilling requires compressor)  Company experience over 5 years = 10 less than 5 but more than 2 years= 5 Less than 2 years =0  At least 5 Employees = 10 Less than 5 Employees but more than 2=5 Less than 2 Employees =0	10%
		10%
<b>Total Points for Technical Evaluation</b>		<b>100%</b>

**Note: A score of less than 70 out 100 will deem the bidding Contractor to be non-compliant therefore disqualified and excluded from further evaluation and comparison.**

**All bidders above 70 will then be ranked according to the cheapest offer.**

## 11. Technical Compliance

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the works to be carried out. The specifications have to be met but no credit will be given for exceeding the specifications.

**Bidder must comply to all the specification as indicated in Section V: Specifications and Compliance Sheet, failure to comply will result in disqualification.**

**12. Prices and Currency of Payment**

Prices for the execution of works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works, and shall include all duties. The whole cost of performing the works shall be included in the items stated, and the cost of any incidental works shall be deemed to be included in the prices quoted.

**13. Margin of Preference**

13.1. The applicable margins of preference and their application methodology are as follows:

<b>Categories of bidders</b>	<b>Margin of Preference</b>	<b>Documentary evidence</b>
<b>Manufacturer</b>	2%	-Certificate of registration from a registering authority -Declaration by the bidder that the manufactured goods meet the local content as determined in Annexure 6 as per the cost structure for Value Added Calculation in Annexure 1, and as certified by an Accountant.
<b>Micro, Small and Medium Enterprise</b>	1%	-SME registration certificate -Declaration indicating the percentage of Namibian MSME ownership
<b>Women owned enterprise</b>	1%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate -declaration indicating the percentage of Namibian female ownership
<b>Youth owned enterprise</b>	2%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificate -declaration indicating the percentage of Namibian youth ownership
<b>Previously Disadvantaged Person owned enterprise</b>	2%	-IDs of all shareholders -Founding statement/company registration indicating ownership structure/shareholder certificates -declaration indicating the percentage of Namibian PDPs ownership
<b>Suppliers providing environmental protection</b>	1%	-declaration and proof that the bidder meets the requirements set out in the bidding document

<b>Suppliers providing employment to Namibian</b>	1%	-declaration that the bidder employs 50% or more Namibian citizens
<b>TOTAL</b>	<b>10%</b>	

**If a bidder qualifies for margins of preferences on more than one basis, all such margins of preferences must be granted to the bidder and, when considering the bid, the bid price shall be reduced with the amount determined in accordance with the formula below:**

Formula to calculate margins of preference:

$$A = \frac{MP \times BP}{100}$$

in which formula -

- (a) "A" represents the amount to be determined.
- (b) "MP" represents the total percentage of all margins of preferences granted in respect of the bid; and
- (c) "BP" represents the bid price.

13.2. Bidders applying for the Margin of Preference shall submit above prescribed documentary evidence.

#### **14. Award of Contract**

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the works shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

**No Partial award. Offers that only quote for some of the items will not be considered.**

#### **15. Notification of Award and Debriefing**

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

## SECTION II: QUOTATION LETTER

**(to be completed by Bidders)**

*[Complete this form with all the requested details and submit it as the first page of your quotation with the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected***

Quotation addressed to: <i>[ name of Public Entity]</i>	<b>NamWater</b>
Procurement Reference Number:	<b>W/RFQ/NW-006/2027</b>
Subject matter of Procurement:	<b>Drilling of Twenty-Seven (27) Holes for the Installation of Earthing Systems at Karibib Borehole stations</b>

We offer to execute the Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead *[forfeiture of the security amount / disqualification on the grounds mentioned in the BDS]*

The validity period of our Quotation is \_\_\_\_\_ days *[insert number of days]* from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Works will commence within \_\_\_\_\_ *[insert number]* days from date of issue of Purchase Order/ Letter of Acceptance.

Works will be completed within \_\_\_\_\_ *[insert number]* days from date of issue of Purchase Order/ Letter of acceptance.

### Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./E-mail	

**Appendix to Quotation Letter**

**BID SECURING DECLARATION**  
**(Section 45 of Act)**  
**(Regulation 37(1)(b) and 37(5))**

**Date:** .....

**Procurement Ref No.:** .....

**To:** .....

I/We\* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or**
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful Bidder

Signed: .....  
*[insert signature of person whose name and capacity are shown]*

Capacity of:  
*[indicate legal capacity of person(s) signing the Bid Securing Declaration]*

Name: .....  
*[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
*[insert date of signing]*

Corporate Seal (where appropriate)

[Note\*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

*\*delete if not applicable / appropriate*



**Republic of Namibia**

**Ministry of Labour, Industrial Relations and Employment Creation**

**Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015**

**1. EMPLOYERS DETAILS**

Company Trade Name:.....

Registration Number :.....

VAT Number: .....

Industry/Sector: .....

Place of Business:.....

Physical Address:.....

Tel No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

## 2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description: .....

.....

.....

Anticipated Contract Duration: .....

Location where work will be done, good/services will be delivered: .....

.....

## 3. UNDERTAKING

I ..... *[insert full name]*, owner/representative

of ..... *[insert full name of company]*

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

*Please take note:*

1. *A labour inspector may conduct unannounced inspections to assess the level of compliance*
2. *This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.*

## **SECTION III: STATEMENT OF REQUIREMENTS**

### **A. SCOPE OF WORKS, SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

The NamWater M&E engineering department is responsible for the reinstatement of the Karibib boreholes.

The earthing systems at the boreholes stations were tested and found insufficient. The stations are at the following locations,

- Karibib Town BH 100281
- Karibib BH 26944
- Karibib BH 26945

Satellite images of the sites are shown in Figure 1, 2 below with GPS coordinates and the distances of the different sites from Karibib town.

The earthing systems requires holes in the ground for the installation of earth spicks.

The scope of this work is to drill 27 (170mm x 4m) holes in the ground for the installation of earth spicks as indicated below.

- 9x Town BH 100281
- 9x BH 26944
- 9x BH 26945



Fig 1. Satellite image of Karibib town BH 100281

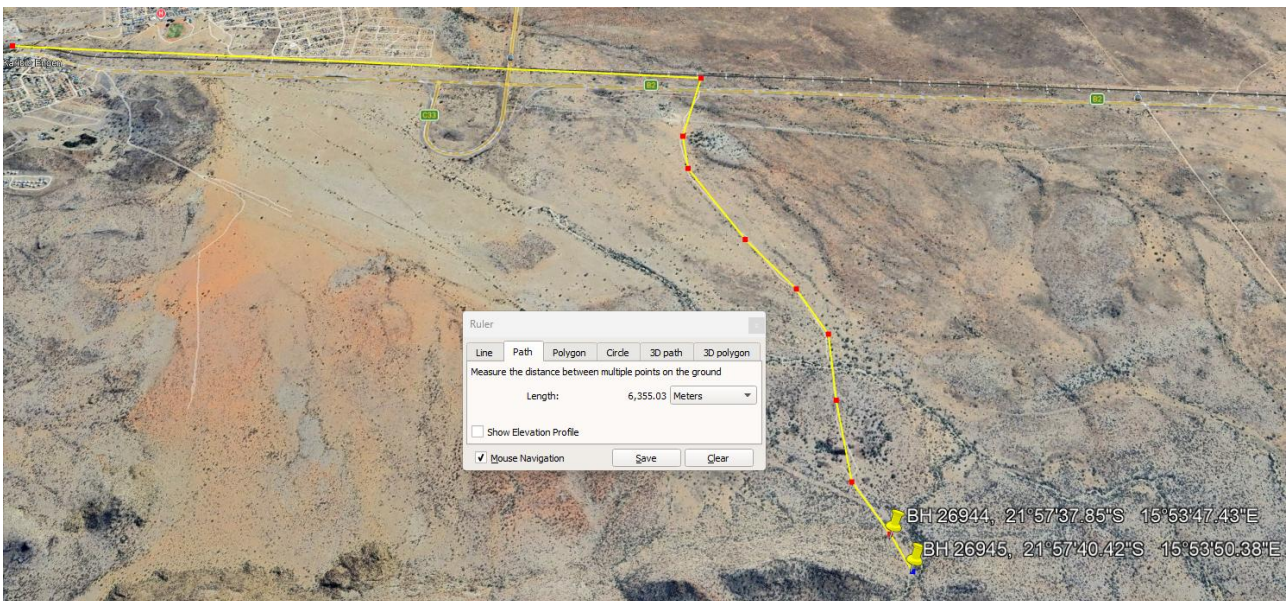


Fig 2. Satellite image of Karibib BH 26944 and BH 26945

## **DESCRIPTION OF SITES AND ACCESS**

Karibib town Borehole 100281 is located  $21^{\circ}56'9.77''\text{S}$   $15^{\circ}50'52.76''\text{E}$ , in Karibib and can be accessed via the Kalk street turn off from the main road in Karibib town as indicated in Figure 1 above.

Boreholes 26944 and 26945 are located  $21^{\circ}57'37.85''\text{S}$   $15^{\circ}53'47.43''\text{E}$  and  $21^{\circ}57'40.42''\text{S}$   $15^{\circ}53'50.38''\text{E}$ , 6.5km East of Karibib and can be access via the gravel road turn-off 3km out of karibib on the B2 main road to Okahandja as indicated in Figure 2 above.



## SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: **W/RFQ/NW-006/2027**

*[Bidders should complete columns C and D with the specification of the goods offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.]*

Item No	Specification Required	Compliance of Specification Offered	Details of Non-Compliance/Deviation
<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>
	Drilling of Twenty-Seven (27) Holes for the Installation of Earthing Systems at the Karibib Borehole stations.		

### Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

## SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. G/RFQ-GCC) available at Namibia Water Corporation Ltd., physical address, 176 Iscor Street, Aigams Building, Windhoek, except where modified by the Special Conditions below

### SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except were modified by the Special Conditions below.

## SECTION VII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **W/RFQ/NW-020/2027**

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
<b>Employer GCC 1.1(r)</b>	<b>Namibia Water Corporation Ltd</b>
<b>Intended Completion Date GCC</b>	The intended completion date is: 30 April 2026
<b>Project Manager GCC 1.1(y)</b>	The Project Manager is: Coenraad van Wyk
<b>Site GCC 1.1(aa)</b>	The Site/final destination for delivery of the Goods is: Karibib Borehole 100281, 26944 and 26945
<b>Start Date GCC 1.1(dd)</b>	The Start Date shall be: 14 days from site handover.
<b>The Works GCC 1.1(hh)</b>	The Works consist of: Drilling of Twenty-Seven (27) Holes for the Installation of Earthing Systems at the Karibib Borehole stations.
<b>Interpretation GCC 2.2</b>	The project will be completed in the following sections: <b>Not applicable</b>
<b>Interpretation GCC2.3</b>	The following additional documents shall form part of the contract: <b>Not applicable</b>
<b>Language and Law</b>	The language of the contract is English

<b>Subject and GCC clause reference</b>	<b>Special Conditions</b>
<b>GCC 3.1</b>	The law that applies to the Contract is the law of Namibia.
<b>Project Manager's Decisions 4.1</b>	The Project Manager shall obtain specific approval from the Employer before carrying out any of his duties under the Contract which in the Project Manager's opinion will cause the amount finally due under the Contract to exceed the Contract Price or will give entitlement to extension of time. This requirement shall be waived in an emergency affecting safety of personnel or the Works or adjacent property.
<b>Delegation GCC 5.1</b>	The Project Manager <b>may</b> delegate his/her duties.
<b>Notices GCC 6</b>	<p>Any notice shall be sent to the following addresses:</p> <p>For the Employer, the address shall be as given on the page 2 of this Bidding Document and the contact name shall be:</p> <p><b>Procurement Management Unit</b>  <b>(Tel: +264 61 71 2225,</b>  <b>E-mail: <a href="mailto:bids@namwater.com.na">bids@namwater.com.na</a></b>  <b>Private Bag 13389 Windhoek, Namibia.</b></p> <p>For the Contractor, the address shall be as given on the first page of the Purchase Order/Letter of Acceptance and the contact name shall be</p> <p>_____</p>

Subject and GCC clause reference	Special Conditions
<p><b>Insurance</b> <b>GCC 13.1</b></p>	<p>Except for the cover mentioned in (d)(i) hereunder, the other insurance covers shall be in the joint names of the Contractor and the Employer and the minimum insurance amounts shall be: <b>Not Applicable</b></p> <ul style="list-style-type: none"> <li>(a) for the Works, Plant and Materials: (for the full amount of the works including removal of debris, professional fee etc...)</li> <li>(b) for loss or damage to Equipment: (for the replacement value of the equipment that the contractor intends to use on site until the taking over by the Employer.</li> <li>(c) for loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract for an amount representing the value of the properties that are exposed to the action of the contractor in the execution of the works. It will extend to the property of the Procuring Entity as well).</li> <li>(d) for personal injury or death: <ul style="list-style-type: none"> <li>(i) of the Contractor's employees:[The Contractor shall take an adequate insurance cover for its employees for any claim arising in the execution of the works].</li> <li>(ii) of other people: [This cover shall be for an adequate amount for Third Party extended to the Employer and its representatives].</li> </ul> </li> <li>(e) for loss or damage to materials on-site and for which payment have been included in the Interim Payment Certificate, where applicable.</li> </ul> <p>The Contractor shall choose to take the insurance covers indicated above as separate covers or a combination of the Contractor's All Risks coupled with the Employer's liability and First Loss Burglary, after approval of the Employer. All insurance covers shall be of nil or the minimum possible deductibles at sole expense of the contractor.</p>
<p><b>Site Data</b> <b>GCC 14.1</b></p>	<p>The site Data shall be: Karibib Borehole 100281, 26944 and 26945</p>
<p><b>Possession of the Site</b> <b>GCC 20.1</b></p>	<p>The Site Possession Date shall be: 14 days after acceptance of Purchase order.</p>

Subject and GCC clause reference	Special Conditions
<b>Procedure for Disputes</b> <b>GCC 24</b>	No Adjudicator shall be appointed under the contract and arbitration shall not apply. If any dispute arises between the Employer and the Contractor in connection with or arising out of the Contract, the parties shall seek to resolve any such dispute by amicable agreement. If the parties fail to resolve such dispute by amicable agreement, within 14 days after one party has notified the other in writing of the dispute, then the dispute shall be referred to court by either party.
<b>Program</b> <b>GCC 25.1</b>	The Contractor shall submit for approval a Program for the Works within 14 days from the date of the Letter of Acceptance or issue of Purchase Order Agreement.
<b>GCC 25.3</b>	Program updates <b>shall</b> be required. NA
<b>Defects Liability Period</b> <b>GCC 33.1</b>	The Defects Liability Period is: 365 days.
<b>Payment Certificates</b> <b>GCC 39.7</b>	Payment shall be made at the completion works.
<b>Payments</b> <b>GCC 40</b>	The amount certified by the Project Manager shall be paid in full within 30 days of receipt by the Employer of an invoice, supported by: <ul style="list-style-type: none"> <li>(a) the payment certificate; and</li> <li>(b) a certificate of Completion of the Works.</li> </ul>
<b>Adverse weather Conditions</b> <b>GCC 41.1 (l)</b>	Adverse desert conditions
<b>Price Adjustment</b> <b>GCC 44.</b>	The Contract <b>is not</b> subject to price adjustment.
<b>Retention</b> <b>GCC 45.</b>	(ii) 10% of the amount shall be retained from any payment. Half of the retention money will be released after formal taking over of the Works and the remaining shall be released after the Defect Liability Period subject to the Contractor making good all defects.
<b>Liquidated Damages</b> <b>GCC 46.1</b>	The liquidated damages for the whole of the Works are 1/14% of Contract price per calendar days.  The maximum amount of liquidated damages for the whole of the Works is 10% of the Contract amount.
<b>Bonus</b> <b>GCC 47.1</b>	The rate for the Bonus per calendar day is: N/A
<b>Advance Payment</b> <b>GCC 48.1</b>	(i) No advance payment shall be made

Subject and GCC clause reference	Special Conditions
<b>Performance Security GCC 49.1</b>	(i) No Performance Security is required.
<b>GCC 56.1</b>	“As built” drawings or operating and maintenance manuals <b>are</b> not required.
<b>GCC 59.1</b>	The percentage to apply to the value of the work not completed, representing the Employer’s additional cost for completing the Works, is: 20%

**SCHEDULE 3: QUOTATION CHECKLIST SCHEDULE****Procurement Reference No.: W/RFQ/NW-006/2027**

Description	Attached	Not Attached
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Evidence for conformity of Goods		
Valid company Registration Certificate Copy from <b>Ministry of Trade and Industry</b>		
Original valid good standing Tax Certificate from <b>Inland Revenue</b>		
Original valid good Standing Certificate from <b>Social Security Commission</b>		
Valid Affirmative Action Compliance Certificate, proof from <b>Employment Equity Commissioner</b> that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
Reference letters and or completion certificate indicating similar work done		
Programme of the works		
Submit comprehensive CVs of all Key employees allocated to this particular project		

**Disclaimer:** *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*